

## Providence University Regulations on Declaring a Double Major

Amended at the Academic Affairs Meeting on September 27, 2023

- Article 1 The Providence University Regulations on Declaring a Double Major (the “**Regulations**”) are established in accordance with Article 28 of *University Act* and its *Emplementation Rules* to accommodate the aspirations of outstanding students to broaden their knowledge.
- Article 2 The matters concerning students declaring a double major shall be handled in accordance with the Regulations.  
Unless stipulated otherwise, the “**Bachelor**” programs in the Regulations also include the Bachelor Programs in Continuing Education and the undergraduate degree programs; the “**Master**” programs also include the In-service Master’s Program and the graduate degree programs.  
Students can only declare a double major of the same academic level.
- Article 3 The enrolled students should follow the schedule stipulated in the academic calendar to declare a Double Major. The departments offering a double major option are not subject to this regulation.  
A. Bachelor’s programs students under Senior year (inclusive), excluding the Seniors in their last semester of study or students of deferred graduation.  
B. The Master and Doctoral programs students under second (inclusive) year of study.  
The Providence University students declaring a Double Major at the visiting institutions based on the laws or the intercollegiate agreements, subject to the approval of the University and the partner institutions, shall follow the regulations of the visiting institutions.  
The visiting students declaring a Double Major study at Providence University based on the laws or the intercollegiate agreements, subject to the approval of the home institution and Providence University, shall follow the regulations of Providence University.
- Article 4 Students declaring a Double Major should apply in the current semester for the credit recognition of the subjects they have studied in the previous semesters.  
To declare a Double Major, in addition to satisfying the graduation criteria of the primary major, the requirements of each academic level on double major are as follows:  
A. The Double Major in Bachelor programs is at the discretion of the respective Bachelor programs. Its requirements shall include at the minimum all professional required courses in the Bachelor programs and do not exceed the graduation criteria of the said programs.  
B. The Double Major in Master’s and Doctoral Programs require a Thesis/Dissertation respectively of the primary major and the second major. The topics and contents of the Thesis/Dissertation should be distinctive. The students should comply with the regulations set forth by the primary and second major departments on graduation credentials or qualification review. It is at the discretion of the second major department to raise or reduce the subjects and credit numbers required in the graduation criteria with a minimum credit number of two-thirds of the current requirement for graduation credits.  
The credits earned at the second major should be additional to the minimum required graduation credits of the primary major and cannot be repeatedly recognized as the graduation credits of the primary major.
- Article 5 If there is a sequential order for the required subjects in the second major programs of all academic levels, students shall take the courses in order accordingly.
- Article 6 As a principle, the required subjects of the second major should be taken during the semester. Should there be a schedule conflict with the primary major, the subject in question may be taken with other classes or in the summer session.
- Article 7 The credits and scores earned in the primary and second majors per semester shall be consolidated into the transcripts of the primary major. The number of credits shall follow the stipulation in the *University Academic Regulations*.

- Article 8 In accordance with the regulations of the primary major based on the *University Academic Regulations*, the students who declared a double major may defer their graduation for one year when the length of study expires if they have fulfilled the graduation criteria of the primary major yet failed to fulfill those of the second major. If the students failed to fulfill the said requirements after one year of extension, they shall graduate with the primary major.  
During the extension of the preceding paragraph, a minimum of one course of the second major should be completed per semester. A violation will lead to the disqualification for declaring a double major and a departure of school. When the credentials lacked to fulfill the double major requirement are irrelevant to a course, they are not subject to this regulation.
- Article 9 The new applicants for declaring a double major shall complete a minimum of one course of the second major curriculum in the semester filing the application. A violation may lead to the disqualification for declaring a double major.
- Article 10 The students who fulfilled the requirements of primary and second majors will receive their Chinese and English transcripts and Diploma bearing the names of the primary and second majors.
- Article 11 When a student declaring a double major has an incomplete study at the second major and the courses and credits earned failed to fulfill the requirements for the second major yet has fulfilled the requirements for a minor, the said student may be conferred the qualifications for the minor. When the said student failed to fulfill the requirements for the minor in a Bachelor program, a key curriculum certificate will be issued. For the students with fewer than 15 credits, the credits earned will be considered as non-major electives.  
When a student declaring a double major in a Master's or Doctoral program has an incomplete study at the second major and the courses and credits earned failed to fulfill the requirements for a minor, a key curriculum certificate will not be issued. The credits earned in the second major will be considered the non-major electives in the Master's or Doctoral program.  
The credit number of the aforementioned non-major electives shall not exceed the stipulated limit set by the department of primary major.
- Article 12 The students with double major qualifications taking exclusive classes for the second major shall pay for the credit fees in accordance with the University's charging regulations.
- Article 13 These Regulations shall enter into force upon the approval of the Academic Affairs Meeting; the same procedure applies to the amendments.

Acknowledged by the Ministry of Education in Letter No. Tai-84-Gao-036594.

Amended at the Academic Affairs Meeting on April 16, 1997.

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Amended at the Academic Affairs Meeting on October 31, 2001.

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**\*The Chinese version of the document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.**