

Ref. No.: PU-101B0-B-0207-2019121801

Unit in charge: Div. of Registration and Curriculum

Title: Providence University Regulations for Exchange Students Applying for Advanced Final Examination

Version: 03

Latest amendment: 12/18/2019

## **Providence University Regulations for Exchange Students Applying for Advanced Final Examination**

**Amended at the Academic Affairs Meeting on December 18, 2019**

- Article 1 These Regulations are established in consideration for the needs of taking advanced final examinations by the outgoing PU exchange students to meet the enrollment schedule in the overseas partner institutions and the international students attending PU to return to their home countries due to important factors.
- Article 2 These Regulations are applicable to the outgoing exchange students, incoming exchange students, **and the students taking Joint Dual-Degree Programs.**
- Article 3 The time for exchange students to take advanced final examinations is two weeks prior to the scheduled final examination, i.e., the sixteenth week, without affecting their academic performance.
- Article 4 Exchange students who apply for the advanced final examinations in accordance with these Regulations should obtain the consent of the course instructor prior to the twelfth week of the semester at the latest and submit the application form to the competent unit for approval.
- Article 5 If the courses in question are scheduled to be unified exams, the exchange students should first acquire the course instructors' approval to fulfill the final exam requirements in other forms and then follow the provisions stipulated in Article 4.
- Article 6 After acquiring the approval from the competent unit, the course instructors shall arrange the exam details at their own discretion.
- Article 7 These Regulations shall enter into force upon the approval of the Academic Affairs Meeting; the same procedure applies to the amendments.

Adopted at the Academic Affairs Meeting on December 28, 2011

Amended at the Academic Affairs Meeting on September 26, 2013

**\*The Chinese version of the document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.**